

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING
Held in Wigginton Village Hall
Tuesday 21st November 2023 at 8 pm

MINUTES

In attendance: Cllr Walker (Chair), Cllr O'Sullivan, Cllr Pattison- Lora, Cllr Maisey, County Cllr Sally Symington, Borough Cllr Paul Raynolds

Gosia Turczyn- Parish Clerk
One member of the public

23/80 Apologies.

To consider and accept apologies.

The Council received and accepted apologies sent by Cllr Axon, Cllr Stillwell and Cllr Western.

23/81 Interest and Dispensations.

To receive any declarations of interest for items on the agenda or requests for dispensation.

None

23/82 Public Participation (max 15 minutes).

Members of the public can raise matters of concern or queries.

23/83 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 17th October 2023.

Minutes of the Wigginton Parish Council meeting held on 17th October 2023 were PROPOSED BY Cllr Pattison-Lora and SECONDED BY Cllr Maisey as being correct and were duly signed by the Chair.

23/84 Wigginton Parish Council Grants

To consider applications received from parish organisations.

The following grants were approved in accordance with s137 (4) (a) of the Local Government Act 1972. It was PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan and agreed unanimously to grant a total of £999.40 to community groups as shown below:

1. Film Club - £500
2. Wigginton Gardeners Association - £499.40

It was also PROPOSED BY Cllr Walker and SECONDED BY Cllr Maisey and agreed unanimously to approve an application for £1,000 towards the upkeep of the Churchyard as this is related to maintenance of green spaces.

The Council considered application for £2,650 to the Village Hall under Section 133 of the Local Government Act 1972 but deferred the decision to next meeting.

Blair 19/11/23

23/85 Reports to Council

a) Clerk's report. Appendix 1

To note the report.

This was noted.

b) Warden's report. Appendix 2

To discuss matters arising from the report and approve expenditure if required.

1. Drains had been cleared apart from Wigginton Bottom and Hemp Lane.
2. Wooden post was replaced at the Recreation Ground.
3. The Council agreed in principle to hold litter picks in April and October.

c) PCSO report.

Included in the Clerk's report.

No report was received.

23/86 Planning Matters

a) Application (s): None received.

b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at www.dacorum.gov.uk

c) Decision(s) issued by Dacorum Borough Council:

- 23/01860/FHA The Orchard, Hemp Lane, Wigginton, HP23 6HF, Single storey rear extension GRANTED
- 23/01860/LBC The Orchard, Hemp Lane, Wigginton, HP23 6HF, Single storey rear extension GRANTED
- 23/01951/OUT Greenways, Tinkers Lane, Wigginton. HP23 6JB, One detached dwelling and associated detached double garage REFUSED
- 22/01154/FUL Newground Bar, Newground Road, Tring, HP23 5FR, Conversion of existing barn into 2 no residential dwellings with associated parking WITHDRAWN
- 23/02233/FHA 8 Pollywick Road, Wigginton HP23 6ES, Single storey rear extension. Front port GRANTED
- 23/01452/FHA 1 Fox Close, Wigginton HP23 6ED, Replace existing front garage with 1.5 storey front extension and single side extension GRANTED
- 23/00419/FUL 2 Pendley Beeches, London Road, Wigginton HP23 5RA, Construction of 2 bed bungalow GRANTED

d) **CONSULTATION ON THE DACORUM LOCAL PLAN (2024-2040) –**

REVISED STRATEGY FOR GROWTH. Comments can be submitted online via letstalk.dacorum.gov.uk and must be received before 11:59pm on Monday 11th December 2023.

Borough Cllr Paul Reynolds spoke about the revised plans put forward and encouraged the Council to make comments.

Cllr Maisey agreed to draft a response including comments regarding Marshcroft development and circulate it to members for approval. The Clerk will submit the final response to DBC.

Paul Reynolds
17/12/23

23/87 Community Projects and Events.

a) Wigginton Village Signs.

To approve an expenditure of up to £500 for materials and labour for 3 trough planters.
Resolved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan and agreed unanimously. Cllr Walker and Cllr O'Sullivan will meet on site to discuss the proposal in detail.

23/88 Highways and Footpaths

To discuss the frontage on the Sports Field.

Cllr Walker and Cllr Maisey agreed to approach the landowner and suggest having matching fencing on both sides of the entrance to the Sports Field.

23/89 Sustainable Wigginton. Appendix 3

To receive a report and budget proposal for 2024-25 and to approve expenditure in accordance with this year's budget.

Resolved, PROPOSED BY Cllr Pattison-Lora and SECONDED BY Cllr O'Sullivan and agreed unanimously to approve the expense claim of £512 in accordance with this year's budget for Climate Change and to approve the 2024-25 budget of £600.

23/90 Internal Controls – Governance, Policies and Procedures. Appendix 4

- a) To approve Complaints Procedure – approval deferred.
- b) To approve Publication Scheme – approval deferred.
- c) To receive and consider recommendations from the Staff Committee following the Clerk's appraisal.

Under the Public Bodies (Admission to Meetings) Act 1960 the Council went into private session to discuss the Clerk's salary, hours and overall progress.

It was resolved unanimously to agree the recommendations made by Staff Committee.

23/91 Finance - Appendix 4

a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and budget monitoring report.

Resolved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan to accept the accounts.

b) To pass resolution to authorise schedule of payments circulated prior to the meeting.

Resolved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr Walker and agreed unanimously to authorise the following payments:

c) To note receipt of income.

The Council received £50 from the Preschool towards the tree planting project, £1,080 from Berkhamsted Raiders for pitch hire (2023/24 season) and £3,046 gift from Friends of Wigginton.

d) To note Direct Debits and Standing Orders.

The annual Direct Debits are £30 for membership to the Chilterns Society, £123.40 for Clerk's laptop McAfee Anti-Virus and £35 to ICO. Monthly Standing Orders are £374.32 to MW Agri for grass cutting and £15 to Village Hall for hall hire.

e) Further discussion on 2024-2025 budget.

The budget monitoring report and draft 2024-25 budget was circulated to members and discussion took place whether to make provision to replace the playground fence and set

Bullock 19/12/23

up a sinking fund to carry out remedial work to the playground as this is the most used parish asset that requires ongoing maintenance. It was suggested to have a meeting on site with Play Parks and Open Spaces Officer at Dacorum BC to investigate different funding routes and options for surface.

23/92 Any other business not requiring formal decision.

None.

Meeting close: 21:48

Next meeting will be held on the 19th December 2023 at 8 pm.

Bullall
19/12/23